

MINUTES
Town of Brookfield
Municipal Building Committee
Special Meeting
October 22, 2013 – 7:00 P.M.
Town Hall – Room 133

1. **Call to Order**: Meeting was called to order at 7:00 P.M. by Chairman Paul Checco.

Present: Committee Members: George Brown, Jr., Paul Checco, and William Perrone

Absent: John Martino, Jr, Josh Flowers, Anthony Licursi

2. **Approval of Minutes**:

o **November 20, 2012 MBC Regular Meeting**: Due to lack of quorum needed to approve the minutes from this meeting, approval was tabled until next meeting.

o **March 19, 2013 MBC Regular Meeting**: A motion was made by Bill Perrone to approve the minutes from the March 19, 2013 MBC Meeting. The motion was seconded by George Brown and passed unanimously, 3-0.

o **May 21, 21013 MBC Regular Meeting**: Due to lack of quorum needed to approve the minutes from this meeting , approval was tabled until next meeting.

3. **Park Renovation Plan**: Paul Checco reported on the Park Renovation Project stating that the Board of Selectmen has authorized the MBC to take over the project. Proposals have been received from Doyle Coffin and CCA for the architectural and engineering portions of this project. After negotiating with Doyle Coffin at our next meeting, Mr. Checco will pass comments to Board of Selectmen and ask them to execute contract. Timeline would be Cadigan portion out to bid late winter and work completed by August. For the beach portion, bids would go out in early summer and work to begin after Labor Day. The thinking is it will be easier to keep track of projects if work is staggered and they are bid as two separate projects.

4. **High School Closeout**: Paul Checco reported that they have received permanent CO; job 100% complete.

5. **Correspondence**: No correspondence.

6. **Invoices**: No invoices.

7. **Additional Business**: No additional business was discussed

8. **Public Comment**: No public comment.

9. **Next Meeting**: The next meeting will be November 19, 2013 and Doyle Coffin will be present to discuss Park Renovation Project.

10. **Adjournment**: A motion was made by Bill Perrone to adjourn the meeting at 7:16 P.M. The motion was seconded by George Brown and passed unanimously, 3-0.

Respectfully submitted,

Paul Checco
Chairman, Municipal Building Committee